



***Notice of a Meeting***

**Education and Young People Overview & Scrutiny  
Committee**

**Thursday, 18 January 2024 at 11.30 am**

**(on the close of People)**

**Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

**These proceedings are open to the public**

If you wish to view proceedings, please click **on this [Live Stream Link](#)**.  
However, that will not allow you to participate in the meeting.

**Membership**

Chair -  
Deputy Chair -

<i>Councillors:</i>	Liz Brighthouse OBE	Jenny Hannaby	Eddie Reeves
	Trish Elphinstone	Nigel Simpson	Roz Smith
	Andy Graham	Sally Povolotsky	Michael Waine

*Co-optees:* Ruth Bennie Fraser Long

**Notes:** *Date of next meeting: Date Not Specified*

<b>For more information about this Committee please contact:</b>	
Committee Officer	scrutiny@oxfordshire.gov.uk

Martin Reeves  
Chief Executive

10 January 2024

## What does this Committee review or scrutinise?

- All services and preventative activities/initiatives relating to children, young people, and education.
- Enables the council to scrutinise its statutory functions relating to children.
- This committee will also consider matters relating to care leavers and the transition between children's and adult services

## How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

## About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

## RECORDING

**\*\* The recording of this meeting starts at 1 hr 50 mins on the hyperlink\*\***

- 1. Election of Chair for the remainder of the 2023-24 Council Year**
- 2. Election of the Deputy Chair for the remainder of the 2023-24 Council Year**
- 3. Apologies for Absence and Temporary Appointments**
- 4. Declaration of Interests**
- 5. Petitions and Public Addresses**

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9.00 a.m. on Friday 12 January 2023. Requests to speak should be sent to [scrutiny@oxfordshire.gov.uk](mailto:scrutiny@oxfordshire.gov.uk)*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that, if the technology fails, your views can still be taken into account. A written copy of your statement can be provided no later than 9.00 a.m. two working days before the meeting. Written submissions should be no longer than one A4 sheet.*

## **6. Update on the Priority Action Plan**

The Committee requested an update on the Priority Action Plan arising from the Local Area SEND Inspection. Cllr Kate Gregory, Cabinet member for SEND Improvement, has been invited to attend to present the report and to answer the Committee's questions as have Stephen Chandler, Executive Director: People, Lisa Lyons, Corporate Director: Children's Services, and Ian Smart, SEND & Children's Services Improvement Lead.

*Report to follow on Friday 12 January*

## **7. Work Programme (Pages 1 - 42)**

Taking account of the Forward Plan, the Committee is recommended to **AGREE** its work programme.

## **TERMS OF REFERENCE**

At its meeting on 12 December 2023, Council approved the terms of reference for the Education and Young People Overview & Scrutiny Committee as set out in part 6.1A of the Council's Constitution.

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**February - May 2024**

Page 1

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued:  
3 January 2024

Agenda Item 7





## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the fourth working day before the matter is due to be considered. Requests should be emailed to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk) or a form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

**Members of the Cabinet**

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

## The Forward Plan

### Cabinet Meetings

**23 January 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Capital Programme Approvals - January 2024</b> <i>(Ref: 2023/233)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance
<b>Cross Regional Project - Children's Services</b> <i>(Ref: 2023/260)</i> Cross Regional Project Contract extension and additional beds	Cabinet <i>(23 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements of extension.	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services
<b>Future Council Governance Group - Final Report</b> <i>(Ref: 2023/364)</i>	Cabinet <i>(23 January 2024)</i>	Yes – Affects more than 1 division	None	N/A		Leader	Simon Harper, Head of Governance	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To note the work undertaken by the Future Council Governance Group including recommendations for consideration by the Cabinet								
<p><b>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by the investigatory powers commissioner's office (Ref: 2023/323)</b></p> <p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by</p>	Cabinet (23 January 2024)	Yes - Affects more than 1 division		N/A	<p>Decision due date for Cabinet changed from 21/11/2023 to 19/12/2023. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p>	Cabinet Member for Community & Corporate Services	Jody Kerman, Head of Trading Standards Tel: 07909 905514	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the investigatory powers commissioner's office								
<p><b>Sale of Chilterns End, Henley</b> (Ref: 2023/359)</p> <p>Chilterns End has been declared surplus to the councils need and is currently being marketed for sale. We have asked for final bids by mid-December 2023. We are expecting a range of bids to be received. A recommendation will be made on which offer to accept.</p>	Cabinet (23 January 2024)	Yes - Capital Expenditure >£1m	Paragraph 3	N/A		Cabinet Member for Finance	Michael Smedley, Head of Estates, Assets and Investment	Executive Director: Resources
<p><b>People and Culture Strategy</b> (Ref: 2023)</p> <p>To approve the People and Culture Strategy which ensures we will have</p>	Cabinet (23 January 2024)	No	None	N/A		Cabinet Member for Community & Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the right people, with the right skills, in the right place, at the right level and at the right cost to deliver the overall strategic vision								
<p><b>Business Management &amp; Monitoring Report - October/November 2023</b> (Ref: 2023/229)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	Cabinet (23 January 2024)	No	None	N/A		Cabinet Member for Finance, Cabinet Member for Community & Corporate Services	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p><b>Delegated Powers Report for October to December 2023</b> (Ref: 2023/230)</p> <p>To report on a quarterly basis any executive decisions</p>	Cabinet (23 January 2024)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096	Director of Law & Governance and Monitoring Officer

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.</p>								
<p><b>Local Enterprise Partnership (LEP) Integration</b> (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	<p>Cabinet (23 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>			<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>
<p><b>OxLEP's Oxfordshire Strategic Economic Plan 2023 - 2033</b> (Ref: 2023/345)</p>	<p>Cabinet (23 January 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
An update on OxLEP's Oxfordshire Strategic Economic Plan 2023 – 2033								

Page 10

30 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Budget &amp; Business Planning Report - 2024/25 - January 2024</b> <i>(Ref: 2023/170)</i></p> <p>To propose the 2024/25 revenue budget, MTFP and capital programme for recommendation to Council in light of</p>	Cabinet <i>(30 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance



The Forward Plan

Item to be considered		Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback.									

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Capital Programme Approvals - February</b> (Ref: 2023/266)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (27 February 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p><b>Renewal of Language contracts: Interpretation, translation and BSL</b></p>	Cabinet (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the	Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024.	Cabinet Member for Public Health, Inequalities &	Louise McMartin, Joint Senior Commissioner Start Well	Corporate Director for Adults Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><i>(Ref: 2023/203)</i></p> <p>To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.</p>				<p>potential to engage residents groups who use the services.</p>	<p>Reason: further work required.</p>	<p>Community Safety</p>		
<p><b>Vision Zero Strategy</b> <i>(Ref: 2023/317)</i></p> <p>To seek approval of the Vision Zero Strategy</p>	<p>Cabinet <i>(27 February 2024)</i></p>	<p>Yes – Affects more than 1 division</p>	<p>None</p>	<p>There will be a public consultation held via Lets Talk Oxfordshire</p>		<p>Cabinet Member for Highway Management</p>	<p>Caroline Coyne, Assistant Project Manager</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - December 2023 / January 2024</b> (Ref: 2023/278)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Corporate Services, Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight &amp; Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Director of Finance</p>
<p><b>Capital Programme Monitoring Report - January 2024</b> (Ref: 2023/276)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Natalie Crawford, Capital Programme Manager</p>	<p>Director of Finance</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Treasury Management Quarter 3 Report (2023/24)</b> (Ref: 2023/277)</p> <p>To provide an update on Treasury Management Activity in 2023/24 in accordance with the CIPFA code of practice.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance
<p><b>Workforce Report and Staffing Data - Quarter 3 - October to December 2023</b> (Ref: 2023/279)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Director of Finance
<p><b>Oxfordshire Councils Charter</b> (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways</p>	Cabinet (19 March 2024)	Yes – affects more than 1 division	None	N/A		Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with all the Districts and City Councils and OALC.								

**23 April 2024**

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Family Safeguarding Plus (FSP) Model</b> (Ref: 2023/309)</p> <p>Seek approval to proceed with the retender of the Family Safeguarding Plus Model (FSPM), and the application of the preferred option as outlined in the Business Case.</p>	Cabinet (23 April 2024 )	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and the requirement to re-commission the FSPM service.	<p>Decision due date for Cabinet changed from 19/12/2023 to 27/02/2024. Reason: Deferred for further work required.</p> <p>Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required</p>			

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Approval of new managed service recruitment contract</b> (Ref: 2023/343)</p> <p>Follow the retender exercise of the current Comensura contract and evaluation of bids for the new contract, we would like to seek cabinet approval to proceed to award stage</p>	<p>Cabinet (23 April 2024)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Community &amp; Corporate Services</p>	<p>Sue Galvin, Administrative Officer Support Tel: (01865) 328547</p>	<p>Director of Human Resources</p>
<p><b>Future Generations</b> (Ref: 2023/361)</p> <p>For Cabinet to agree to the adoption of a Future Generations mission statement</p>	<p>Cabinet (23 April 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Climate Change Delivery &amp; Environment</p>	<p>Elena Grant, Policy Officer Tel: 07825 403173</p>	<p>Executive Director: Resources</p>

The Forward Plan

Cabinet Member Decision Meetings

Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

**22 February 2024**

<p><b>Cessation of Household Waste Recycling Centre Summer Thursday Late Night Opening</b>  <i>(Ref: 2023/363)</i></p> <p>There has been a long-standing arrangement that during the summer months (April – September) sites will remain open to 8pm on a Thursday. In the context of wider service and usage these extended hours are not well used; repeated communications through a variety of channels have promoted the service, but it remains underutilised. As part of the corporate approach to deliver authority wide</p>	<p>Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment &amp; Future Generations  <i>(22 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council with Responsibility for Climate Change, Environment &amp; Future Generations</p>	<p>Steve Burdis,          Group Manager          Waste Contracts</p>	<p>Corporate Director          Environment &amp; Place</p>
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The Forward Plan

savings it is proposed that late night opening is stopped in 2024 and a saving of £27k is used to meet pressures elsewhere in the service								
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**Cabinet Member for Children, Education & Young People's Services**

**16 January 2024**

<p><b>Formal Approval of Schools Funding Formula 2024/25</b> (Ref: 2023/231)</p> <p>To seek approval for the funding formula for schools.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services (16 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Schools Forum</p>		<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	<p>Corporate Director for Children's Services</p>
<p><b>Approved Provider List for Care and Support Agencies</b> (Ref: 2023/330)</p> <p>An Approved Provider List for providers offering care and support services</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services (16 January 2024)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255</p>	<p>Corporate Director for Children's Services</p>



The Forward Plan

<p><b>Children's Services Residential Capital Programme OCC DfE Bid 1 - SOLO 2 Home</b> <i>(Ref: 2023/348)</i></p> <p>Part of the approved DFE Match funding bid of £10.45m to provide new homes for children within the county, SOLO 2 Home is on of 4 new homes OCC will acquire and refurbish as a short-term care home for children</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>
<p><b>Children's Services Residential Capital Programme OCC DfE Bid 2 - ASD Home</b> <i>(Ref: 2023/349)</i></p> <p>Part of the approved DFE Match funding bid of £10.45m to provide new homes for children within the county, ASD Home is on of 4 new homes OCC will</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure &gt;£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

acquire and refurbish as a long-term care home for children								
<p><b>Approval required for Tender for "Multiply" program</b>  <i>(Ref: 2023/358)</i></p> <p>We seek approval to run an open tender process with a value of £600,000 for a provider to run the "Multiply" program. We also seek delegated authority to award a service contract at the end of the process. We aim to commence the process on 18<sup>th</sup> January 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education &amp; Young People's Services  <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education &amp; Young People's Services</p>	<p>Angela Turton, Strategic Partnership Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

**7 February 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Formal Approval of Early Years Funding Formula 2024/25</b> <i>(Ref: 2023/267)</i>  The local authority is required to set a funding formula for 2-year old and for 3 and 4 year old provision.	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(7 February 2024)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children, Education & Young People's Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services

Page 21

**Cabinet Member for SEND Improvement**

**17 January 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Recommissioning the Current Alternative Provision DPS for an Open Framework</b> <i>(Ref: 2023/224)</i>	Delegated Decisions by Cabinet Member for SEND	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Delegated Decisions by Deputy Leader of the Council (inc Children, Education	Cabinet Member for SEND Improvement	Martin Goff, Head of Access to Learning, Sarah Roberts, Commissioning	Corporate Director for Children's Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval to tender for an AP contract on an Open Framework. This will enable OCC and schools to Commission providers of Alternative Provision that are suitable and will ensure cost control.	Improvement (17 January 2024)				& Young People's Services) changed from 17/10/2023 to 16/01/2024. Reason: further work required.		Officer Tel: 07720 805979	

Page 22

Cabinet Member for Transport Management

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Banbury: Grimsbury and Nethercote - proposed 20mph speed limit and associated speed limit buffers</b>	Delegated Decisions by Cabinet Member for Transport	No	None	Standard traffic scheme consultation	Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Transport Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/149)  Proposed 20mph speed limit for improved road safety and environment	Management (25 January 2024)				Management changed from 07/09/2023 to 25/01/2024. Reason: further work required.			
<b>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane</b> (Ref: 2023/287)  Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north Abingdon.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	Corporate Director Environment & Place
<b>Aston Rowant &amp; Kingston Blount: Proposed 20 Mph Speed Limits</b> (Ref: 2023/300)  To consider the	Delegated Decisions by Cabinet Member for Transport Management (25 January	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
responses to Formal Consultation and determine the level and extent of speed limits to be implemented	2024)				25/01/2024. Reason: Further work required			
<p><b>Wheatley waiting restriction review 2023/24</b> (Ref: 2023/294)</p> <p>To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p><b>Cholsey- Papist Way - proposed waiting restrictions</b> (Ref: 2023/164)</p> <p>A decision is required on proposed waiting restrictions.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway</p>	Cabinet Member for Transport Management	Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.			
<p><b>Shrivenham - Townsend Road - proposed traffic calming measures and bus stop clearways</b> (Ref: 2023/155)</p> <p>Proposed traffic calming measures and bus stop clearway for improved road safety and bus user amenity.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.</p>	Cabinet Member for Transport Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<p><b>A4144 Woodstock Road shared use cycle track</b> (Ref: 2023/322)</p> <p>To approve the introduction of a new shared use cyclepath</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Notice only consultation, frontages and key stakeholders		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Banbury: Proposed 20 Mph Speed Limits</b> (Ref: 2023/342)</p> <p>To consider responses to formal consultation and decide the shape and extent of the resulting speed limits</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>Cholsey parking restriction review 2023</b> (Ref: 2023/334)</p> <p>Cabinet member is requested to approve a number of waiting restrictions changes in the village of Cholsey which have been developed in discussions with the Parish Council.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p><b>Oxford: South Parade - proposed two - way cycling and associated amendments to waiting restrictions</b> (Ref: 2023/337)</p> <p>Improvement of cycle</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
connectivity by permitting cycling in both directions / formalising the current extensive level of eastbound cycle traffic in this one way street								
<p><b>Proposed one way Street - Chapel Lane, Enstone</b>  <i>(Ref: 2023/339)</i></p> <p>To seek approval for the introduction of a one way street traffic restriction in Chapel Lane, Enstone</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None			Cabinet Member for Transport Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<p><b>Sutton Courtenay: Proposed 20 Mph Speed Limits</b>  <i>(Ref: 2023/299)</i></p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Whitchurch-on-Thames waiting restriction changes - permit holders &amp; waiting restrictions</b> (Ref: 2023/332)</p> <p>To seek approval for the introduction of a scheme to better manage on-street parking restrictions, including the introduction of permit holders and no waiting restrictions</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Environment &amp; Place</p>
<p><b>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane</b> (Ref: 2023/333)</p> <p>A decision is required on proposed no waiting at any time restrictions to accommodate the provision of a cycle lane</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&amp;V) Tel: 07557 082567</p>	<p>Corporate Director Environment &amp; Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Alvescot: Proposed 20 Mph Speed Limits</b> (Ref: 2023/303)</p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p><b>East Hanney: Steventon Road - Proposed Traffic Calming Measures</b> (Ref: 2023/291)</p> <p>Proposed traffic calming associated with a Linden Homes Development being undertaken under a section 278 agreement.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place
<p><b>Henley-on-Thames Waiting restriction review</b> (Ref: 2023/ 356)</p> <p>To seek approval on proposals for a number of parking restriction changes in</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Henley-on-Thames.								
<p><b>Widmore Lane, Sonning Common - Proposed Zebra Crossing</b> (Ref: 2024/355)</p> <p>"To seek approval for the introduction of a new Pedestrian Crossing on Sonning Common</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place
<p><b>North West Development (Radley) proposed 20mph Speed Limit (1720)</b> (Ref: 2023/ 354)</p> <p>To seek approval for the introduction of a 20mph speed limit</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

The Forward Plan

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Cowley Centre East CPZ amendments - 2023</b> (Ref: 2023/ 341)</p> <p>To seek approval for minor changes to the permit scheme implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p><b>Cowley Centre West CPZ amendments - 2023</b> (Ref: 2023/340)</p> <p>To seek approval to make a number of minor amendments to the Parking Zone implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p><b>Parking review of South Oxford (extension) CPZ Dec 2023</b> (Ref: 2023/338)</p> <p>To seek approval for a number of changes to the South Oxford (Extension) CPZ which was introduced</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
in 2022								
<p><b>Zero Emission Zone contracts procurement and award key decision</b> (Ref: 2023/363)</p> <p>Key Decision required to allow procurement and award of contract(s) for the Zero Emission Zone scheme development, assessment, delivery and monitoring</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (22 February 2024)	Yes - Capital Expenditure >£1m	None			Cabinet Member for Infrastructure and Development Strategy	Mehdi Zegmou, Senior Project Manager (Oxford City)	Corporate Director Environment & Place

**21 March 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Market Street, Oxford: temporary public realm enhancement</b> (Ref: 2023/321)</p> <p>Whether to approve</p>	Delegated Decisions by Cabinet Member for Transport Management (21 March)	No	None	Covered market traders, other frontages, key stakeholders such as		Cabinet Member for Transport Management	Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the scheme following consultation on an ETRO	2024)			planning and civic groups, transport groups, inclusive movement and access focus group etc.				

Cabinet Member for Infrastructure & Development Strategy

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>A423 Kennington Improvement Programme - Contracts and Agreements</b> (Ref: 2023/152)</p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (21 March 2024)	Yes - Capital Expenditure >£1m	None	N/A	<p>Decision due date for Delegated Decisions by Cabinet Member for Travel &amp; Development Strategy changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Travel &amp; Development Strategy changed</p>	Cabinet Member for Infrastructure and Development Strategy	Helen Powdrill, Programme Lead Tel: 07554 103476	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>from 12/10/2023 to 14/12/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Infrastructure &amp; Development Strategy changed from 14/12/2023 to 21/03/2024. Reason: Further work required</p>			

Page 3

Cabinet Member for Finance

**23 January 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Land South of Blandy Road Henley</b> (Ref: 2023/357)</p> <p>Option Agreement to dispose of parcel of land beneath a bridleway</p>	Delegated Decisions by Cabinet Member for Finance (23 January 2024)	Yes - Capital Expenditure >£1m	None	Highways Children's Services Directorate		Cabinet Member for Finance	Lawrence Tosh, Senior Property Office	Executive Director: Resources



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by

**9 April 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Marlborough School, Woodstock</b>                      (Ref: 2023/347)</p> <p>To seek approval to enter into contract with a main contractor for the construction of a new classroom block and associated internal alterations to enable the expansion of Marlborough School, Woodstock from 6FE to 7FE</p>	Delegated Decisions by Cabinet Member for Finance (9 April 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Liz Clutterbrook, Head of Major Projects	Director of Property

Cabinet Member for Adult Social Care

The Forward Plan

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Learning Disability and Autism Supported Living contract extensions and new contracts</b> (Ref: 2023/331)</p> <p>The Live Well team wish to use the extension provision for a number of supported living contracts.. Commissioning also wish to issue new contracts where all options to extend have been utilised or a new specification needs to be developed for supported living contracts. An annex will be provided with all of the contracts being affected on all the contracts that due to their value require a key</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (23 January 2024)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Adult Social Care</p>	<p>Jordan Marsh, Commissioning Officer, Live Well</p>	<p>Corporate Director for Adults Services</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
decision.								

**27 February 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Recommissioning Oxfordshire Social Care Partnership</b> (Ref: 2023/350)</p> <p>Current contract with Oxfordshire Strategic Care Partnership expires on 31/3/2024. We have been working on the renewal of this contract, following an exemption procedure.</p> <p>Given the value of the contract, we would like to seek approval for awarding this contract to OSCP.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Adult Social Care	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	Corporate Director of Adult Social Care

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Financial and wellbeing advisory service</b> <i>(Ref: 2023/315)</i></p> <p>To seek approval to procure a new financial and wellbeing advisory service via a competitive tender process and delegate contract award following the tender to Dir of PH, Dir of ASC and S151 Officer</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(27 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required</p>	<p>Cabinet Member for Adult Social Care</p>	<p>John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619</p>	<p>Corporate Director of Adult Social Care</p>

19 March 2024

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Recommissioning of Learning Disability Respite Services</b> (Ref: 2023/234)</p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p> <p style="text-align: center;">Page 39</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (19 March 2024)</p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>Learning Disability community within Oxfordshire</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Melanie de Cruz, Commissioning Manager Live Well</p>	<p>Corporate Director of Adult Social Care</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required			

**Cabinet Member for Public Health, Inequalities & Community Safety**

**9 January 2024**

<p><b>Automatic Fire Alarm Attendance Policy</b> (Ref: 2023/352)</p> <p>To proceed to public consultation with proposals for changes to the Fire and Rescue Service's policy for attending incidents involving automatic fire alarms.</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities &amp; Community Safety (9 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Public consultation</p>		<p>Cabinet Member for Public Health, Inequalities &amp; Community Safety</p>	<p>Jason Crapper, Area Manager</p>	<p>Chief Fire Officer</p>
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**6 February 2024**

The Forward Plan

<p><b>Extension to local stop smoking service</b> <i>(Ref: 2023/353)</i></p> <p>To provide a case to extend the local stop smoking service by 12 months</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities &amp; Community Safety <i>(6 February 2024)</i></p>	<p>Yes - Revenue Expenditure &gt; £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Public Health, Inequalities &amp; Community Safety</p>	<p>Derys Pragnell, Consultant in Public Health</p>	<p>Corporate Director: Public Health &amp; Community Safety</p>
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## Overview and Scrutiny Committees

### 1. Terms of Reference

The Council will appoint ~~four~~ **three** Overview & Scrutiny committees as set out below.

The Council's Overview & Scrutiny Committees will each meet at least 4 times a year and will have the membership indicated below. The chair of the meetings will be chosen from the Opposition Group.

### 2. General Role:

Within their specific terms, each Overview & Scrutiny committee may:

- (i) establish their own working groups in order to explore issues further;
- (ii) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
- (iii) consider any matter affecting the area or its inhabitants;
- (iv) make reports and/or recommendations to the Council and/or the Cabinet in connection with the discharge of any functions;
- (v) conduct, as appropriate, any research, community or other consultation in the analysis of policy issues and possible options;
- (vi) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (vii) question members of the Cabinet, ordinary committees and officers about their views on issues and proposals affecting Oxfordshire or about their decisions;
- (viii) report annually to full Council on their work and make recommendations for future work programmes as appropriate;

### 3. Performance & Corporate Services Overview & Scrutiny Committee

The Performance & Corporate Services Overview & Scrutiny Committee will have a membership of 9 county councillors. The membership will be politically proportional. Its terms of reference will be:

- (i) To review and scrutinise the performance of the Council and to provide a focused review of:
  - (a) Corporate performance and directorate performance and financial reporting
  - (b) Budget scrutiny
- (ii) To monitor the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- (iii) To exercise the statutory right to call-in, for reconsideration, decisions made but not yet implemented by or on behalf of the Cabinet;
- (iv) To fulfil the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

#### **4. People Overview & Scrutiny Committee**

The People Overview & Scrutiny Committee will have a membership of 9 county councillors, ~~plus 4 co-opted members~~. The county councillor membership will be politically proportional.

~~In addition to the county councillors the People Overview & Scrutiny Committee shall include in its membership the following voting representatives:~~

- ~~(a) one Church of England representative appointed by the Oxford Diocesan Board of Education;~~
- ~~(b) one Roman Catholic representative appointed jointly by the Archbishop of Birmingham and the Bishop of Portsmouth to represent the Roman Catholic Church;~~
- ~~(c) two persons who shall be parent governors of maintained schools elected in accordance with a procedure approved by the Council.~~

~~These co-opted members are only able to exercise their vote when the Scrutiny Committee is dealing with education functions which are the responsibility of the Council or the Cabinet. When the Scrutiny Committee deals with other matters, these representatives shall not vote on those other matters, though they may stay in the meeting and speak. Co-opted members shall be able to exercise their vote on questions relating to the work programme including how such work is to be conducted.~~

The terms of reference of the Committee will be:

- (i) To focus on the following key areas:

- (a) all services and preventative activities/initiatives relating to children, young people, education, families and older people **adults in potential need of social care**;
- (b) ~~enables the council to scrutinise its~~ scrutiny of the Council's statutory functions in relation to children, adult social care and safeguarding. Includes public health matters **as they relate to adults** where they are not covered by the Joint Health Overview and Scrutiny Committee;
- (c) ~~This committee will also consider matters relating to care leavers and the transition between children's and adult services.~~

## **5. Education and Young People Overview and Scrutiny Committee**

The Education and Young People Overview & Scrutiny Committee will have a membership of 9 county councillors, plus 6 co-opted members. The county councillor membership will be politically proportional.

In addition to the county councillors the People Overview & Scrutiny Committee shall include in its membership the following voting representatives:

- (d) one Church of England representative appointed by the Oxford Diocesan Board of Education;
- (e) one Roman Catholic representative appointed jointly by the Archbishop of Birmingham and the Bishop of Portsmouth to represent the Roman Catholic Church;
- (f) two persons who shall be parent governors of maintained schools elected in accordance with a procedure approved by the Council.
- (g) two persons who, at the time of their original appointment, shall be aged 25 or under and either living in Oxfordshire or working for an organisation in Oxfordshire supporting or representing children and young people.

These co-opted members are only able to exercise their vote when the Scrutiny Committee is dealing with education functions which are the responsibility of the Council or the Cabinet. When the Scrutiny Committee deals with other matters, these representatives shall not vote on those other matters, though they may stay in the meeting and speak. Co-opted members shall be able to exercise their vote on questions relating to the work programme including how such work is to be conducted.

**Co-opted Members shall normally serve for a period of 2 years. Co-opted members may serve for one further consecutive period of 2 years with the agreement of the Committee. After this, the Committee must run an open recruitment process for any further two-year extensions. No co-opted member may serve for longer than eight years in total. In the event of a co-opted member resigning before the expiry of their period of office a new Co-opted member shall be appointed who shall serve for the remaining period of office. If the member no longer represents the interest(s) for which they were appointed, it shall be open to the Committee to terminate that person's membership.**

**The terms of reference of the Committee will be:**

- (ii) To focus on the following key areas**
  - a) All services and preventative activities/initiatives relating to children, young people, education (including Home to School Transport and Special Educational Needs and Disability), and support of families;**
  - b) The Council's statutory functions in relation to children's social care and safeguarding. This includes public health as they relate to children and young people where they are not covered by the Joint Health Overview and Scrutiny Committee;**
  - c) Matters relating to care leavers and the transition between children's and adult services**
  - d) The welfare of unaccompanied young asylum seekers**
  - e) Services for Young Carers**

## **6. Place Overview & Scrutiny Committee**

The Place Overview & Scrutiny Committee will have a membership of 9 county councillors. The membership will be politically proportional. Its terms of reference will be:

Climate change, transport, highways, planning and place-based services. Including the delivery of regulatory services, fire and rescue, community safety and community services such as libraries. NB This Committee will act as the Council's 'Crime and Disorder' Committee.

## **Membership of Scrutiny Committees**

### **Education and Young People Overview and Scrutiny Committee (9)**

**Councillor membership to be confirmed**

**Voting Co-optees (6)**

***Representing the Church of England: Ruth Bennie (wef 12/01/22)***

***Representing the Roman Catholic Church: Fraser Long (wef 30/03/22)***

***Parent Governor Representatives:***

***Primary: Vacancy***

***Secondary and Special: Vacancy***

**Young People's Representatives**

**Vacancy**

**Vacancy**

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